

JClub Guidelines

Babysitting (3 months – 6 years) and Tweens (6 -12 years)

Preparation:

- Forms to be completed prior to initial drop off: 1) JClub Information Card: kept in the JClub room and used for admittance and release. 2) JClub Guidelines/JClub Tween Guidelines. Please print, sign, and give to JClub staff (also available at Bender JCC Welcome Desk). 3) Payment for sessions at the Bender JCC Welcome Desk.
- Parents are not allowed to stay in JClub with child/children during JClub hours. Parent may set up an orientation time before the first day of leaving child/children in JClub.
- All belongings must be labeled with the child’s first and last name. Note: 1) Diapers can be changed by the staff, but it is the parent’s responsibility to supply diapers and wipes for their child. 2) No activities from home allowed.

Food:

- The JClub room is a NUT FREE ZONE. For the health and safety of all the children, please do not send homemade snacks with your child. Under no circumstance are any child’s snacks to be shared with other children. Drinks should be in a cup with a lid/water bottle.

Illness:

- Staff will locate parents in case of emergency and in case of child/children that cannot be consoled while in care.
- Children who are sick or exhibit any symptoms of illness will not be admitted to JClub. Children must be fever free for at least 24 hours before entering JClub. Note: No medication will be given or ointments applied by the JClub staff.

Managing Expectations:

- When your child is in JClub, parent/guardian must remain inside the Bender JCC. Leaving the building is not allowed and will be reason for forfeiture of JClub privileges.
- The Bender JCC is not responsible for any lost or stolen items.
- The Bender JCC reserves the right to suspend JClub privileges at its discretion. Note: 1) Respect for JClub staff and behavioral expectations are part of our values at the Bender JCC. 2) JClub Tween Guidelines can be found on the JClub webpage – reminder: this form must be printed, signed and given to JClub Tween staff at initial drop-off.

<u>JClub Babysitting Hours</u> (downstairs fitness center)		<u>JClub Tween Club Hours</u> (upstairs teen lounge)	
Monday – Friday	8:30 AM – 12:30 PM	Saturday	8:00 AM – 2:00 PM
Monday – Thursday	4:30 PM – 7:30 PM	Sunday	8:00 AM – 1:00 PM
Saturday	8:00 AM – 2:00 PM		
Sunday	8:00 AM – 1:00 PM		
Children may remain in JClub for no more than 2 hours per day. Payment for JClub must be made in advance at the Bender JCC Welcome Desk: 301-881-0100			

Print Name _____ **Member Number** _____

Signature _____ **Date** _____