

Adult Sports Site Coordinator

The Bender Jewish Community Center in Rockville, MD seeking candidates to oversee the adult sports games and programs. This is a part-time position collaborating with the organization's Sports Coordinator in planning, marketing and staffing various adult sports programs.

Primary responsibilities include:

- Get the fields read for play by cleaning, lining and dragging the fields and providing equipment to the participants
- Assign umpires and referees and ensure that ground rules are being followed
- Manage score books and line up cards
- Complete incident reports regarding incidences and injuries
- Ensure excellent customer service and responsiveness to participants, parents and other members and guests of the Bender JCC

Qualified candidates will have knowledge of various sports programs and experience in coordinating adult sports leagues. Successful candidate will be a proven team player with strong communication skills, and have an ability to work with youth and adults.

As a benefit, the person will have free membership to our on-site fitness center and indoor/outdoor pools. We are conveniently located near two Metro Red Line stations and have free on-site parking.

To apply, send resume, cover letter and salary requirements to jobs@benderjccgw.org